



Carl Perkins Competitive Grant Secondary-Postsecondary Partnerships

FY2014 Request for Applications

APPLICATIONS MUST BE RECEIVED

No later than 4:30 P.M. on Monday, April 1, 2013 *At the*

DIVISION OF TEACHING & LEARNING SUPPORT
ALASKA DEPARTMENT OF EDUCATION & EARLY DEVELOPMENT

Mail to: Alaska Department of Education & Early Development
ATTN: TLS Division Secretary
Division of Teaching and Learning Support
P.O. Box 110500
Juneau, Alaska 99811-0500

OR

Deliver to: Alaska Department of Education & Early Development
ATTN: TLS Division Secretary
Division of Teaching and Learning Support
801 W. 10th Street, Suite 200
Juneau, Alaska 99801

Important Note: Only a hard copy application with original signatures and its copies will be accepted. Faxed or e-mailed applications will not be accepted.

Program Contact:

Don Levine
(907) 465-8681
don.levine@alaska.gov

CTE Program Application
 Carl D. Perkins Career and Technical Education Improvement Act of 2006
SECONDARY-POSTSECONDARY PARTNERSHIP ACTIVITIES
 FY2014 Funding Period with an option for early start

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I. Summary of this RFA
CARL D. PERKINS CAREER AND TECHNICAL EDUCATION IMPROVEMENT ACT OF 2006
SECONDARY-POSTSECONDARY PARTNERSHIP ACTIVITIES
REQUEST FOR APPLICATIONS

For FY 2014- July 1, 2013-June 30, 2014

1. Purpose

Congress infused the Carl D. Perkins Career & Technical Education Improvement Act of 2006 (Perkins IV) with language that clearly specifies some required uses of Perkins funds, including:

1. Support partnerships among local educational agencies, institutions of higher education, adult education providers, and other entities to enable students to complete career and technical programs of study;
2. Offer comprehensive professional development for career and technical education teachers, faculty, administrators, and career guidance and academic counselors at the secondary and postsecondary levels;
3. Support programs that improve the academic and career and technical skills of students through the integration of academics with career and technical education;
4. Develop, improve, or expand the use of technology in career and technical education

This Request For Application is intended to develop and pilot a program including secondary and postsecondary partners in a CTE Program of Study that emphasizes and aligns with current STEM-related academic standards in one or more career pathways that results in one or more STEM occupation area(s) as defined by the Alaska Department of Labor and Workforce Development. The program must be based on current industry standards. Applications will be scored according to the ability to incorporate the following elements:

- Collaboration among secondary and postsecondary partners and their industry advisors to identify appropriate program outcomes, current industry standards and effective transition elements for students.
- Provides a benefit to rural and urban students at the regional or state level.
- Include a distance learning and collaboration component that uses an existing distance delivery infrastructure to connect multiple groups of secondary students, either in multiple districts or at multiple sites within a school district.
- Includes delivery of CTE curriculum that clearly integrates relevant STEM-related academic standards and Common Career Technical Core standards.
- Includes student activities at the postsecondary site to facilitate successful transition to one or more postsecondary program(s), including a postsecondary assessment of students on relevant employability skills utilized during the postsecondary activity.
- Participating districts will document and submit the CTE course(s) to the EED CTE course web portal as part of their Perkins-approvable sequence.
- Includes development of elements of a student Personal Learning and Career Plan (PLCP).
- Includes a plan to sustain the program after the expenditure of grant funding in FY 14.
- Aligns with the goals and strategies contained in the Alaska CTE Plan.

2. Eligible Recipients

Eligible recipients are partnerships of public secondary school districts and postsecondary institution providers of career & technical education, working with industry advisors:

- A local educational agency, an area career and technical education school, an educational service agency, or a consortium, eligible to receive assistance under section 131; and/or
- An eligible institution or consortium of eligible institutions eligible to receive assistance under section 132
- A consortium of two or more of the entities described above. The fiscal agent must have an approved Perkins' IV five-year CTE plan in effect.

3. Available Funding and Related Conditions

- a) Approximately \$200,000 will be available for the Perkins Secondary-Postsecondary Partnership Grant program for FY 2013-14. The number of grants and the grant amounts will be based on the number and quality of proposals submitted. It is estimated that the department will award 3-5 grant awards in this competition.
- b) **Maximum Award Per Grant is \$65,000, incorporating one or all of the following categories:**
 1. Support students participating in the program through development and/or adaptation and delivery of specialized distance learning CTE courses, work-based learning experiences or training- **\$65,000 maximum**
 2. Support students participating in the program with access to industry-standard equipment, either at the secondary or postsecondary level- **\$20,000 maximum**
 3. Support for student participation in postsecondary activities, including travel - **\$10,000 maximum**

The amount funded per institution will depend upon the number of highly rated applications that are received.

- c) The State reserves the right to award a smaller amount of grant funds than requested based upon available funding and the recommendations of the application review panel.
- d) This RFA is funded with federal funds that may not be used to support activities that were funded with state or local funds during the prior year (supplanting).
- e) Any grant award activities must be completed within the fiscal year, i.e. July 1, 2013 to the following June 30, 2014, although an early start in June 2013 is possible.
- f) Consideration will be given to assure that these funds will meet the needs of rural and urban Alaskans and will best expand CTE programs to un-served or under-served students.

4. Requirements for Responsive Applications

In order to be considered a valid response to this RFA, the application must meet the conditions specified in this section. Applications that do not meet these requirements will be designated “non-responsive” and will not be read by the Review Panel. A checklist is included with this RFA at Appendix C to help the applicant submit a complete, responsive application.

A. Purpose: The goals and objectives of the application must clearly address the secondary-postsecondary partnership purposes identified in item #1

B. Format and Size of Application:

Page limit: The application narrative (responses to questions Sections A-D) must total no more than 15 pages. This page limit does not include the cover page, abstract, budget summary and narrative forms, assurances and certifications forms, resumes, and job descriptions.

Appendices: Appendices or attachments are optional and not included in this page limit; however, reviewers will **not** be required to read them, nor use the appendix information for scoring purposes.

Font size: Applicants are encouraged to format the application in ways that assist the Review Panel to clearly understand the applicant's intent, *e.g.* a font no smaller than 11 point with one-inch margins. Charts, tables and graphics are encouraged whenever they may enhance the clarity of the application.

5. Application Review Process

A panel that composed of state staff from the partner agencies of the Alaska Career & Technical Education Plan will review and independently score applications using the scoring form and rubric included in this RFA. Reviewers then will conference to clarify the accuracy of reviewers' understanding. Each reviewer will assign a rating to each of the criteria published in this RFA. The reviewer for each section may use the entire range of scores; sample descriptions of the high, middle and low scores are provided only as guides. "Middle" does not mean "acceptable". Applications need to score considerably above the middle range to earn a funding recommendation. As a general point of reference, in past RFAs, applications that have scored below 70 have not been recommended for funding by the review panel, so 70 is considered a referenced cut-off point.

The reviewers' total scores will be averaged to determine the order by which applications will be considered for funding; beginning with the highest average scoring proposal(s), the panel will make recommendations as to whether the proposal shall be funded or not. Reviewers will be asked for recommendations for improving the project and comments on the feasibility of the budget. These comments may form the basis for negotiated adjustments, including to funding levels, made to the project prior to issuing a grant award.

The awarding of the grant is contingent upon reviewers' recommendation that a grant be awarded, successful negotiation of adjustments between the applicant and the Department, and the applicant meeting conditions for receiving a grant from the state. The Commissioner of Education & Early Development or his designee is the final authority for determining grant awards under this RFA.

6. Partnerships

These funds are intended to support joint activities by secondary and postsecondary entities toward development, adaptation and implementation of a shared CTE pathway that supports STEM-related knowledge and skills related to current industry standards. Applications are encouraged to include activities and documentation that identify all partners' commitment to building an improved and expanded program for students that would not be provided by one entity alone.

7. Conditions of Grant Award

After administrative approval of the review panel scoring process and recommendations, the state will issue a written Notice of Intent to Award (NIA) and distribute copies to all applicants. The NIA will set out the names of all applicants and identify the proposals recommended for awards. The state retains the right to refrain from making any awards if it determines that to be in its best interest. This RFA does not, by itself, obligate the state, and the awarding of a grant is contingent upon successful negotiation of terms and conditions, including funding level, of the grant. The state reserves the right to add terms and conditions during grant negotiations. These terms and conditions will be within the scope of the RFA and will not affect the proposal reviews.

Evaluation of Grantee Performance / Continuation of Funding:

Entities receiving federal funds are required to meet all requirements of the grant. In awarding the grant, the state expects the grantees to conduct all activities as written or negotiated in the approved grant proposal. Failure to fully implement the grant may result in the loss of funding. Any changes to the negotiated and approved funded proposal must receive prior approval by the state.

The state reserves the rights to withhold funding, reduce funding, or terminate funding if the grantee is not meeting requirements, including reporting requirements, or is not fully implementing its proposal.

After it has been awarded, the Alaska Department of Education & Early Development may terminate a grant by giving the grantee written notice of termination. In the event of termination after award, the Alaska Department of Education & Early Development shall reimburse the grantee for approved grant expenses incurred up to the notification of termination. This grant is subject to federal appropriations and may be reduced or terminated based on the availability of appropriated federal funds in any given fiscal year.

Carry over funds (unexpended funds at the end of the fiscal year) are not owed to the grantee but revert to the Department for reallocation as it sees fit.

8. Appeals Process

The appeals process is found on page 19, Section G(d) of this Request for Applications.

9. Timelines for this RFA Process:

RFA Released:	February 22, 2012
Proposals Due at Department:	Monday, April; 1, 2013 at 4:30 P.M.
Notice of Intent to Award:	Target date of April 19, 2013
Grant Award Issuance:	May 20, 2013
Grant Period:	July1, 2013 – June 30, 2014 (Special requests for an early start on June 1 may be considered.)
Quarterly Reports Due:	October 15, January 15, April 15 Final Report - July 31

10. Submission:

Required - An Original and five (5) copies due by 4:30 P.M. on Monday, April 5, 2013 to:

Department of Education & Early Development
ATTN: TLS Division Secretary
Division of Teaching and Learning Support
801 W. 10th Street, Suite 200 (for delivery services)
P.O. Box 110500 (U.S. Postal Service – may result in delayed delivery)
Juneau, Alaska 99811-0500

Put the words **“Perkins Secondary-Postsecondary Partnership Grant Application”** clearly in the bottom left corner of the package.

Please Note: Successful applicants will be required to email their application to ctegrants@alaska.gov during the negotiation process.

NOTE: *Applications that are received after this time/date will be returned unopened and not considered unless applicant can provide an independent verification from the U.S. Post Office or delivery service that the delivery would have met the required deadline but unavoidably detained by weather or the carrier's mechanical failure. Applicants are strongly encouraged to notify the program contact as soon as possible if they expect an application delay due to weather or the carrier's mechanical failure. It is strongly recommended that applicants use a delivery method that produces a dated delivery receipt.*

**Perkins IV Career and Technical Education
Secondary-Postsecondary Partnership Grant Application**

COVER SHEET

Fiscal Partner Institution/District Name:	
Mailing Address:	
City:	<u>AK</u> Zip:
Program Contact:	Phone: (907)
e-mail:	FAX: (907)
Fiscal Contact:	Phone: (907)
e-mail:	FAX: (907)

Program Partner Institution/District Name:	
Mailing Address:	
City:	<u>AK</u> Zip:
Program Contact:	Phone: (907)
e-mail:	FAX: (907)

Total Funding Requested \$ _____ FY 2013-14

<input type="checkbox"/> yes <input type="checkbox"/> no Will this institution participate in this program as part of a consortium? If "yes" list consortium institutions and contact information on separate sheet and submit copies of the consortium agreement along with this application.

<i>I certify that I am authorized to legally bind the grantee to the conditions and responses of this application.</i>	
Authorized Signature	Date
Printed or Typed Name and Title	

EED Use Only	
EL14-	
Grant Number: _____	Date Received: _____
Program Manager Approval: _____	Amount Awarded: \$ _____

Part I - Abstract –

Provide a brief abstract (maximum ½ page) highlighting the objective(s) of this project and identifying the career pathway, partners, approach and expected results. This abstract must accurately reflect the proposal’s intent and will be used to inform the public and other colleagues about the project.

Part II - Application Questions

The required application questions are enclosed in boxes, followed by the scoring guide that will be used as a reference by members of the Application Review Panel during the application review process. The reviewer may award scores anywhere between the maximum points and zero points; generally an application must earn a score of 70 to be recommended for funding. Please provide a separate answer for each section.

■ Section A – Secondary-Postsecondary Partnership Activity. *Total Points = 20*

Describe the project(s) envisioned and the major activities to be funded with this grant, and explain how undertaking this project will expand student access to a high quality STEM-related Program of Study, and develop more fully the academic and career and technical skills of students, including essential employability skills. Each project and its activities should be described in terms of objectives, strategies that will be undertaken to attain the objectives, the desired outcomes of the project, and rationale for why the project is an appropriate “fit” with the proposing institutions.

20 points	The proposed project(s) and its activities are clearly and specifically described. The project(s) is well thought out and clearly and logically related to the goal of creating secondary-postsecondary partnerships to increase student involvement and success in a STEM occupation-related Program of Study. The strategies of the project make sense for achieving the objectives of the project and the outcomes are reasonable and appropriate. This project(s) clearly will lead to more fully developing student learning and collaboration at multiple secondary sites, and improve students’ ability to successfully transition from the secondary to postsecondary level. A reasonable and appropriate plan is included for sustainability of the project after expenditure of grant funding.
10 points	The project(s) and its strategies and outcomes are described, but specifics and/or clarity are lacking. The objectives of the project(s) are described, but how they will be achieved is problematic, some of the strategies don’t seem connected to the objectives. The answer attempts to address the question, but some key pieces are missing. Some awareness or training of CTE students will probably come of this project, but it mostly describes normal on-going operations in the STEM occupation-related career areas identified in the Purpose section of this RFA. A plan to sustain the project after expenditure of the grant funding is included, but it lacks key elements and specifics.
3 points	A project is listed, but the descriptions of objectives, strategies and outcomes are muddled; the strategies and outcomes do not connect in a logical way with each other or the objectives. While current practices are described, it is not evident that the project to be undertaken will lead to improvements upon current practices. There is no plan beyond assurances for sustainability of the project after expenditure of grant funding.

■ Section B –Project System Alignment *Total Points =15*

Describe how the proposed project(s) fit(s) as part of an existing system of CTE in Alaska and is aligned with the Alaska CTE Plan.

15 points	The project(s) fits well and is connected with a larger system, and the results from the project also will align. The connection of the project to a larger whole and the relationship to the Alaska CTE Plan is described in ways that are clear, understandable, and specific. Partners for a CTE alignment are clearly identified and have indicated their official cooperation. The resulting program has high potential to improve ongoing statewide or regional implementation for students.
7 points	Connections to a larger system are asserted, but they are only partially described. Alignment to the Alaska CTE Plan is evident, but specifics are lacking. Partners for a CTE alignment are clearly identified although the details that indicate a commitment to the project depth is missing. The resulting program is proposed for regional or local implementation.
2 points	While the Alaska CTE Plan is referenced, the connection of the project to the Plan is not made evident. The principles are poorly demonstrated. Partners for a CTE alignment are clearly identified and each provides such evidence, e.g. an official letter of agreement or support. The plans for continuation or transition of the resulting program are minimal or proposed for local implementation.

■ Section C – Management Plan. *Total Points = 20*

Provide a one-year plan that demonstrates the essential activities for success of the proposed project within the context of Perkins’ supported activities that are identified in Section 1 of this RFA’s Summary. Activities. Responsibilities of all partners and timelines should be included. Use of tables to display the information is encouraged.

20 points	The application demonstrates a clear and concise understanding of all the necessary components and timelines to implement the proposal within Perkins program elements, such as its definitions of distance learning and collaboration, the linking secondary and postsecondary in a program of study, incorporating postsecondary activities and evaluations, and using industry based standards. The application clearly describes how the institution will satisfactorily perform each of the identified elements. Letters of commitment from secondary and postsecondary partners are included.
10 points	The application deals adequately with the major components that will ensure implementation of the proposed project, and identifies a number of the elements, but others are not adequately addressed. While Perkins terms such as “integration of academics” and “support of partnerships” are used, these concepts are not clearly applied to proposed activities. The connection between the proposed project and the purpose of the funding is not fully made. While some improvement in awareness or training in a STEM occupation-related Program of Study might result from the activities proposed, cause and effect are not clearly linked. Letters of support are included.
3 points	The application does not make clear how it will meet the necessary purpose of the proposed projects, either by over or under stating important elements. Secondary-Postsecondary Program of Study activities may be referenced but provide no detail. Clear connections are not drawn to demonstrate that any awareness or training in secondary-postsecondary partnerships will result from the project or the performance of required activities.

■ Section D –Organization and Personnel Qualifications. Total Points = 20

Include project-related position task descriptions and resumes of key personnel concerning their qualifications as related to this grant, or, if key persons are not yet identified, provide the position descriptions and selection criteria specific to the project for the position. If a current position will be carrying out the project, explain how the job descriptions will be amended to accomplish the goals of the project. If subcontractors are to be used, identify the tasks and qualifications of the contract and the internal position that will supervise the contract.

Describe the institution’s qualifications to successfully administer this project. Include evidence of prior successful grant administration, past experience developing similar programs, program administration expertise, the capabilities of the fiscal system being used for this grant, and the capacity to successfully assess performance and implement changes leading to program improvement.

20 points	The roles and experience of the key positions directing this grant project are clearly laid out and clearly indicate the capability to achieve the objectives of the project. The key personnel administering this grant have extensive experience in the areas of overseeing projects, planning and assessment designed to set priorities and lead to program improvement, and implementing improvements in career and technical education. All contracted tasks are clearly described. The institution has extensive experience administering grants. The fiscal/accounting system is well managed by experienced personnel. In each of the above areas, there is not only experience, but also evidence of success.
10 points	While the key personnel have good credentials, there is little experience in planning and managing projects for program improvements, or in career and technical education. Any planned contract services are explained in generalities. The institution has had experience administering grants, but there is no information presented to document the results of past grant projects. A fiscal/accounting system exists, but it has not had much experience in grant reporting. Each role is described, but how they will fit together to achieve the objectives of the project is not clear; there appear to be some gaps.
3 points	The credentials of key personnel are incomplete. Program responsibilities are not clear. The institution has managed a few grants, with no evidence of successful results provided. The ability to fiscally manage the grant is stated, but nothing to back up the statement is presented.

■ **Section E – Project Budget. Total Points = 25**

Fill out the attached MS Excel budget summary and budget narrative forms. In the narrative clearly explain all expenditures and their direct relationship to accomplishing the proposed activities described in this grant application. By statute, Perkins grants have a **5% administrative expenditure limit**, including indirect costs.

25 points	Proposed expenditures are well defined and necessary to accomplishment of the objectives and desired outcomes the grant proposal. The budget narrative clearly explains the line items in relationship to grant activities. Numbers add up correctly. The cost basis for all line item totals is provided. The budgeted items are all required or permitted with Carl Perkins IV dollars. Funds are being wisely used to accomplish the purposes of the grant.
13 points	While the budget will fund the planned grant activities, some proposed expenditures are incompletely described and some don't clearly relate to the objectives and purposes of the grant. The budget narrative does not clearly explain the use of the funds. Numbers add correctly. All line item costs seem reasonable, however not all provide the cost basis by which they were calculated. Program components are funded in a manner inconsistent with proposed timeline.
5 point	Expenditures do not clearly relate to the comprehensive plan and the improvement of the Institution's career and technical education programs. The narrative does not explain or justify line items. Numbers do not add correctly. Few cost bases are provided.

Project Budget

Use the applicable EED budget form “05-07-069 Program Budget and Narrative Univ. Non-Profit” or “05-07-071 Program Budget and Narrative School District” found in the section *Financial Grants Administrative Forms* on the department’s website <http://education.alaska.gov/forms/home.cfm#fin>.

Match and in-kind information is not required, although it can be included as available, and may help reviewers understand the scope of a proposal. The MS Excel Workbook contains both a budget line item page and a budget narrative page. While open, hard copies can be printed to attach to the application. A separate version can be saved to your computer files by using the “Save As” function under the “file” menu.

■ Section F - Assurances and Certifications

Note: Copies of all Assurances & Certifications found in this section must be signed and submitted with the grant application.

ASSURANCES

FOR PROGRAMS SUPPORTED BY

CARL D. PERKINS CAREER AND TECHNICAL EDUCATION IMPROVEMENT ACT OF 2006

By my signature below I agree, upon the approval of the project application by the Department of Education & Early Development, to accept and perform the following requirements as contained in the Education Department General Administrative Regulations and the Carl D. Perkins Career and Technical Education Improvement Act of 2006:

1. Please attach signed copies of the following general assurances and certifications for federal education programs:
 - Certifications Regarding Lobbying, Debarment, Suspension, and Other Responsibility Matters; and Drug Free Workplace Requirements
 - Certifications Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions
 - Disclosure of Lobbying Activities
 - General Assurances for Federal Programs
2. Federal funds made available under this Act shall supplement, and shall not supplant non-Federal funds expended to carry out career and technical education activities and tech-prep activities [§311(a)].
3. No funds made available under this Act shall be used (1) to require any secondary school student to choose or pursue a specific career path or major; and (2) to mandate that any individual participate in a career and technical education program, including a career and technical education program that requires the attainment of a federally funded skill level, standard, or certificate of mastery. [§314]
4. Nothing in the Act shall be construed to be inconsistent with applicable Federal law prohibiting discrimination on the basis of race, color, sex, national origin, age, or disability in the provision of Federal programs or services. [§316]
5. The Alaska Department of Education & Early Development is an equal opportunity employer and will not discriminate in the Department employment, supervision, practices, services or educational programs on the basis of race, religion, color, national origin, age, sex, handicap, marital status, changes in marital status, pregnancy, parenthood, veteran’s status, veteran’s disability or political affiliation. These conditions also apply to programs funded through this source.

Authorized signature

Date

**CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER
RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS**

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 34 CFR Part 82, "New Restrictions on Lobbying," and 34 CFR Part 85, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Education determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 34 CFR Part 82, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 34 CFR Part 82, Sections 82.105 and 82.110, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

**2. DEBARMENT, SUSPENSION, AND OTHER
RESPONSIBILITY MATTERS**

As required by Executive Order 12549, Debarment and Suspension, and implemented at 34 CFR Part 85, for prospective participants in primary covered transactions, as defined at 34 CFR Part 85, Sections 85.105 and 85.110--
A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
(b) Have not within a three-year period preceding this application been convicted of or had a civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

05-00-067

c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (2)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transaction (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

**3. DRUG-FREE WORKPLACE
(GRANTEES OTHER THAN INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610 -

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about:

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
 (e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Director, Grants Policy and Oversight Staff, U.S. Department of Education, 400 Maryland Avenue, S.W. (Room 3652, GSA Regional Office Building No. 3), Washington, DC 20202-4248. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Check if there are workplaces on file that are not identified here.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

NAME OF APPLICANT	PR/AWARD NUMBER AND / OR PROJECT NAME
PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE	
SIGNATURE	DATE

**DRUG-FREE WORKPLACE
 (GRANTEES WHO ARE INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610-

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Director, Grants Policy and Oversight Staff, Department of Education, 400 Maryland Avenue, S.W. (Room 3652, GSA Regional Office Building No. 3), Washington, DC 20202-4248. Notice shall include the identification number(s) of each affected grant.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transactions

This certification is required by the Department of Education regulations implementing Executive Order 12549, Debarment and Suspension, 34 CFR Part 85, for all lower tier transactions meeting the threshold and tier requirements stated at Section 85.110.

Instructions for Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled A Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion-Lower Tier Covered Transactions, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may but is not required to, check the Nonprocurement List.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment

Certification

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

NAME OF APPLICANT	PR/AWARD NUMBER AND/OR PROJECT NAME
PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE	
SIGNATURE	DATE

ED 80-0014, 9/90 (Replaces GCS-009 (REV.12/88), which is obsolete

Disclosure of Lobbying Activities

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352
(See reverse for public burden disclosure)

1. Type of Federal Action: a. contract ___ b. grant c. cooperative agreement d. loan e. loan guarantee f. loan insurance	1. Status of Federal Action: a. bid/offer/application ___ b. initial award c. post-award	1. Report Type: a. initial filing ___ b. material change For material change only: Year ___ quarter Date of last report
4. Name and Address of Reporting Entity: ___ Prime ___ Subawardee Tier___, if Known: Congressional District, if known:	5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime: Congressional District, if known:	
6. Federal Department/Agency:	7. Federal Program Name/Description: CFDA Number, <i>if applicable</i> :	
8. Federal Action Number, if known:	9. Award Amount, if known: \$	
10. a. Name and Address of Lobbying Registrant <i>(if individual, last name, first name, MI):</i>	b. Individuals Performing Services <i>(including address if different from No. 10a) (last name, first name, MI):</i>	
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: _____ Print Name: _____ Title: _____ Telephone No.: _____ Date: _____	
Federal Use Only	Authorized for Local Reproduction Standard Form - LLL (Rev. 7-97)	

*Did not Lobby -This Form must be signed even if the district did not lobby.

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitations for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Included prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.

(b) Enter the full names of the individual(s) performing services, and include full address if different from 10(a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503

Federal Programs General Assurances

By my signature below, I agree, upon the approval of the project application by the Alaska Department of Education & Early Development, to accept and perform the following requirements as contained in the Education Department General Administrative Regulations:

1. Each such program will be administered in accordance with all applicable statutes, regulations, program plans, and applications;
2. (A) Control of funds provided under each such program and title to property acquired with program funds will be in a public agency or in a nonprofit private agency, institution, organization, or Indian tribe, if the law authorizing the program provides for assistance to such entities; and
(B) the public agency, nonprofit private agency, institution, or organization, or Indian tribe will administer such funds and property to the extent required by the authorizing statutes;
3. The applicant will adopt and use proper methods of administering each such program, including:
(A) the enforcement of any obligations imposed by law on agencies, institutions, organizations, and other recipients responsible for carrying out each program; and
(B) the correction of deficiencies in program operations that are identified through audits, monitoring, or evaluation;
4. The applicant will cooperate in carrying out any evaluation of each such program conducted by or for the State educational agency, the Secretary or other Federal officials;
5. The applicant will use such fiscal control and fund accounting procedures as will ensure proper disbursement of, and accounting for, Federal funds paid to such applicant under each such program;
6. The applicant will--
(A) make reports to the State educational agency and the Secretary as may be necessary to enable such agency and the Secretary to perform their duties under each such program; and
(B) maintain such records, provide such information, and afford access to the records as the State educational agency or the Secretary may find necessary to carry out the State educational agency's or the Secretary's duties;
7. The local educational agency will provide reasonable opportunities for the participation by teachers, parents and other interested agencies, organizations, and individuals in the planning for and operation of each program;
8. Any application, evaluation, periodic program plan or report relating to each program will be made readily available to parents and other members of the general public;
9. When issuing statements, press releases, requests for proposals, bid solicitations, and other documents or announcements describing this project, the recipient will state clearly:
(A) The dollar amount of federal funds for the project;
(B) The percentage of the total cost of the project that will be financed with federal funds; and
(C) The percentage and dollar amount of the total cost of the project that will be financed by non-governmental sources, and
10. The grant recipient is in compliance with the requirements of the Gun-Free Schools Act of 1994.
11. The district certifies that no district policy prevents, or otherwise denies participation in, constitutionally protected prayer in public elementary and secondary schools.
12. That equal access to educational programs and services is provided to all students. The eligible recipient will not discriminate against any student, and will comply with the provisions of Title VI of the Civil Rights Act of 1964; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; and the Individuals With Disabilities Education Act of 1990, and regulations implementing these statutes.
13. That provisions will be made to provide program and facility access and opportunities for students who desire to participate in these services, programs, and activities regardless of race, national origin, disability, language proficiency, pregnancy, parenting, or marital status

Signature

Date

Title

■ Section G. Conditions of Grant Award

a. Program Administration

In Alaska, the State Department of Education & Early Development has been authorized to receive and distribute the federal funds appropriated for this program. Program provision shall be governed in all respects by the authorizing statute, the General Education Provisions Act (GEPA), the Education Department General Administrative Regulations (EDGAR), and the laws of the State of Alaska.

Submission of an application will show the applicant's acceptance of all of the terms and conditions contained in this Request For Application (RFA). The contents of the application will become contractually binding if a grant is awarded. Failure of the successful applicant to accept these obligations may result in cancellation of the award. Upon opening, all submittals become the property of the Alaska Department of Education & Early Development, and are open to public inspection at all reasonable times after they are reviewed.

b. Funding Period

Funding for this grant program will be available annually within the state fiscal year, from July 1 to the following June 30 depending upon the receipt of federal funds. It is expected that these applications will be funded for one year, ending on June 30, 2014, contingent upon satisfactory performance and receipt of federal funds. The funding amounts may be revised at the Department's discretion, and the grantee will need to comply with all program requirements that are part of the state plan for Perkins, such as the state process for approving "programs of study", or determining local performance baselines. The Department of Education & Early Development reserves the option to negotiate the starting and ending dates of individual grants. Applicants may request an early start date of June 1, 2013 for this project.

The Department of Education & Early Development is not liable for any costs incurred by applicants in the development of proposals. All costs incurred in responding to this RFA, including negotiation sessions (if held), are the sole responsibility of the applicant.

c. Amount of Award

The maximum amount available per grant will be \$65,000 per year. See page 3 for additional restrictions. The total amount of funding available to be granted is approximately \$200,000. The State reserves the right to award a smaller amount of grant funds than requested based upon available funding and the recommendations of the review panel.

d. Appeals Process

Formal protests will be handled according to Chapter 40, Alaska Administrative Code:

Chapter 40. Appeals Of Decisions To Deny Or Withhold Funding **4 AAC 40.010 Purpose And Application**

This is located on the legislative page at

- a) Go to: <http://www.legis.state.ak.us/cgi-bin/folioisa.dll/aac>
- b) Select TITLE 4 Education and Early Development
- c) Scroll down to 40. Appeals of Decisions to Deny or Withhold Funding. (4 AAC 40.010 - 4 AAC 40.045)

e. Fiscal Procedures

All federal grant funds must be assigned to individual accounts that can be readily identified and verified. All payments will be made on a reimbursement basis for expenditures incurred by the grantee. Reimbursement requests must be submitted to the Department at least quarterly and be listed on a form 165a (supplied by the Department of Education & Early Development) and a computer printout indicating the date of obligation, vendor name, accounting object code, and exact amount of the transaction. Form 165b may be used for reporting

transactions instead of computer printouts. Any alternative method of billing must be individually arranged with the Department. The authorization to encumber grant monies will expire at the scheduled conclusion of the approved grant. The final financial statement should be submitted not later than 60 days after the grant expiration date. The final payment will not be made until after the grant activity has been concluded and the required end-of-year report has been submitted to the Department. Expenditures in excess of approved budget amounts will be the responsibility of the grantee.

Eligible expenditures ordinarily will be limited to those directly necessary and reasonable for proper and efficient performance and administration of the proposed grant activity. These customarily will include personnel salaries, benefits, consultant fees, materials and equipment, travel, telephone and postage. Indirect expenses may be charged to the grant provided the applicant has an approved indirect cost rate according to Federal and USED guidelines.

All charges for indirect need to be included within the 5% cap on administrative costs. The eligibility of any disputed item shall be determined by the State Department of Education & Early Development, and the sponsoring institution or agency shall be responsible for any disputed expenditure. Changes in budgets after issuance of grant awards must receive written approval from the Department prior to implementation.

School districts and higher education institutions are responsible for ensuring that audit and accounting procedures are in compliance with the appropriate OMB Circulars A-21, A-87, A-102, A-110 and A-133. These circulars can be accessed at: <http://www.whitehouse.gov/omb/circulars/index.html>. Fiscal agents' regular audits must include a separate schedule of receipts and expenditures by expense object codes for each grant.

f. Disallowable Costs

Incentives: Items that may be considered to be motivational incentives for students or staff are assumed to be extraneous to the conduct of a federally funded program and not appropriate for reimbursement with federal funds.

Supplanting: Costs that were paid with local and/or state funds in the prior year may not be paid with these federal funds.

General: The following are costs not allowed under USED fiscal regulations and/or authorizing legislation: Bad debts, contingencies, contributions and donations, entertainment costs, fines and penalties, interest and other financial costs, expenses of general governmental bodies such as school boards and city councils and their chief executives, under recovery of costs under other grant agreements, proposal preparation costs, and/or capital expenditures.

g. Expenditures Requiring Pre-Approval

Travel: It is the department's position that effective professional development and educational training that is sustained over time may be effectively conducted at the local level. There will be times, however, when specialized training is necessary to ensure a program meets current industry standards. Travel budgets for grant applications will be scrutinized closely during the review process and during any grant negotiation process. Budgets proposing significant numbers of staff travel outside the local area and/or outside the state are not encouraged. Department staff must approve out-of-state travel for grant-related activities in advance or the grantee may be denied reimbursement.

Subcontracts: The Department of Education & Early Development retains the right to establish the following procedures for sub-contracting within a project resulting from this RFA.

- a. The grantee may sub-contract for services up to \$5,000 without prior approval from the Department.
- c. Sub-contracts of \$5,000 or more require prior approval from the Department, and must be in written form with a copy sent to the Program Manager for placement in the RSA/Grant file.

h. Ownership of Copyright and Patents

Ownership of any copyrights, patents, or other proprietary interests that may result from grant activities shall be governed by applicable federal regulations. The Department retains the rights for no-cost use or replication of any materials, designs, or programs developed through the use of these funds.

i. News Releases and Publications

The US Department of Education and the State of Alaska encourages agencies to publicize approval of these projects and their activities. Every local recipient of funds under this RFA must, in any publication or public announcement, clearly identify any program assisted under this title as a federally funded program under the Carl D. Perkins Career and Technical Education Improvement Act of 2006 funded through a grant from the Alaska Department of Education and Early Development. All press releases concerning this project must be approved by the Perkins Program Manager prior to release.

The following disclaimer must be printed on materials resulting from work supported by the grant:

“The contents of this publication (or book, report, film, etc.) were developed with the assistance of Carl D. Perkins Career and Technical Education Improvement Act of 2006 federal funds under grant number xxxxxxx from the Alaska Department of Education & Early Development. However, these contents do not necessarily represent the policy of the Department of Education & Early Development, nor endorsement by the Federal Government.”

j. Progress Reports

Narrative progress reports must be submitted on a form provided for that purpose to the Program Manager. A quarterly narrative report will be due October 15, January 15, April 15 and the end-of-project report is due by July 15, using department-approved format.

k. Cancellation

The Department of Education & Early Development reserves the right to cancel any grant awarded as a result of the RFA for any of the following reasons:

- a. if the grantee demonstrates fiscal irresponsibility;
- b. if the grantee fails to perform in accordance with the conditions of this RFA;
- c. if the grantee fails to perform in accordance with the application proposal and any negotiated modifications;
- d. if the State no longer has funds available for the project resulting from this RFA; or
- e. if the grantee included misleading or faulty information in its application.

l. Additional Information about this RFA

Telephone inquiries regarding this RFA or other issues related to Carl D. Perkins Career and Technical Education Improvement Act of 2006 are welcome at any time. Please contact the program manager listed on the cover page of this RFA, or program staff listed at the EED CTE website: <http://www.eed.state.ak.us/tls/CTE/staff.html>.

III. APPENDICES

Note: Do not return copies of Appendices with your application submission.

Appendix A Scoring Form

Appendix B List of DOLWD STEM-Related Occupations

Appendix B Application Checklist

Scoring Form for this RFA

The scoring form is available for review on pages 24-25.

All grants will be read and scored individually by a team of reviewers and then the team will conference to clarify any questions or understandings and report scores. Each reviewer will assign a rating to each of the areas listed under Sections A through E of this application as shown with the Application Questions on pages 9-12, using the rubrics provided. The scoring rubrics and possible points for each are shown with the Application Questions on pages 9-12 of this RFA. The entire range of scores from 0 to the maximum allowed for that section may be used by the reviewer even though only descriptions of the high, middle and low scores are provided as guides. “Middle” does not mean “acceptable”. Applications need to score considerably above the middle range to earn a funding recommendation. As a general point of reference, in past RFAs, applications that have scored below 70 have not been recommended for funding by the review panel, so 70 is considered a referenced cut-off point.

The reviewers’ total scores will be averaged to determine the order by which applications will be considered for funding; beginning with the highest average scoring proposal(s), the panel will make recommendations as to whether the proposal shall be funded or not. Review panelists will be asked for recommendations for improving the project and commenting on the feasibility of the budget. These comments may form the basis for negotiated adjustments to the project prior to issuing a grant award.

A positive review panel recommendation and the Department’s notice of intent to award do not guarantee funding. A negotiation process follows which often involves changes to the proposal to satisfy conditions necessary for the Department or ones recommended by the review panel for the success or scale of the project. Considerations of funding allocation amongst various grants may enter into the review team’s recommendations and the Department’s decisions. Further, the applicant must meet the requirements to be eligible to receive a grant under the laws and regulations of the State of Alaska and federal law and regulations.

Scoring Form
Secondary-Postsecondary CTE Partnership Activities
FY14 Perkins IV Request for Applications

Reviewer # _____

Institution Name: _____

Secondary-Postsecondary Partners:

(STEM)- related Program of Study proposed:

(See the RFA, pages 9-12, for a scoring guide)

Section A. Secondary-Postsecondary Partnership Activity. 20 Points Score: _____

Notes:

Section B. Project System Alignment. 15 Points Score: _____

Notes:

Section C. Management Plan. 20 Points Score: _____

Notes:

Section D. Organization and Personnel Qualifications.

20 Points

Score: _____

Notes:

Section E. Project Budget.

25 Points

Score: _____

Notes:

Additional Notes:

STEM Occupations

Categories and 2008 Alaska employment numbers

Source: <http://labor.state.ak.us/trends/feb11.pdf>

Highest Projected STEM Occupation Openings **4** Alaska, 2008 to 2018

Occupation	2008 Employment	Growth Openings ¹	Replace- ment Openings ²	Total Openings
Accountants and Auditors	1,860	225	356	581
STEM Postsecondary Teachers	834	125	208	333
Zoologists and Wildlife Biologists	635	70	213	283
Computer Support Specialists	1,124	136	132	268
Surveyors	464	68	198	266
Geological and Petroleum Technicians	616	67	157	224
Petroleum Engineers	482	50	172	222
Civil Engineers	700	100	114	214
Environmental Scientists and Specialists, Including Health	595	82	107	189
Computer Programmers	680	15	154	169
Civil Engineering Technicians	449	63	104	167
Biological Technicians	480	60	79	139
Computer Systems Analysts	465	75	57	132
Network and Computer Systems Administrators	541	69	59	128
Engineering Managers	426	36	83	119
Urban and Regional Planners	220	27	86	113
Computer Software Engineers, Applications	326	64	48	112
Surveying and Mapping Technicians	187	28	83	111
Computer and Information Systems Managers	397	35	74	109
Computer Software Engineers, Systems Software	290	60	43	103
Mechanical Engineers	288	17	83	100
Geoscientists, Except Hydrologists/ Geographers	331	39	60	99
Architectural and Civil Drafters	236	24	72	96
Environmental Engineering Technicians	249	40	52	92
Mining and Geological Engineers, Including Mining Safety Engineers	150	30	62	92
Architects, Except Landscape and Naval	321	49	37	86
Health and Safety Engineers, Except Mining Safety Engineers and Inspectors	226	20	66	86
Electrical and Electronic Engineering Technicians	310	15	67	82
Conservation Scientists	210	21	61	82
Construction and Building Inspectors	234	26	53	79

Note: Excludes residual ("all other") occupations.

¹Growth openings are equal to the positive change in employment (i.e., new jobs).

²Replacement openings are vacancies left by workers who choose another occupation or exit the workforce.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section

Secondary-Postsecondary Partnership Perkins Application Checklist

- | Page # | Item |
|--------|---|
| [] | Cover Sheet with signatures and contact information |
| [] | Project Abstract |
| [] | A – Secondary-Postsecondary Partnership Activity |
| [] | B – Project System Alignment |
| [] | C – Management Plan |
| [] | D - Organization and Personnel Qualifications |
| [] | E - Line Item Budget for FY 2014 only |
| [] | E - Budget Narrative for FY 2014 |
| [] | Assurances and Certifications (signed) |
| ___ | Perkins Assurances |
| ___ | Lobbying, Debarment, et.al. |
| ___ | Disclosure of Lobbying |
| ___ | General Education Assurances |